

Alpha Gamma Sigma of Pasadena City College  
Alpha Chapter  
Executive Board  
Planning Meeting  
Minutes

C415, PCC  
Tuesday, September 23, 2014  
| 12 PM

**Public Participation:** Members of the Public are invited to speak concerning any item of business on this agenda at the end of the Alpha Gamma Sigma Executive Board's discussion of the item. For matters not listed on this agenda that are under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. Please, limit your comments to no more than 2 minutes.

I. Call To Order: **12:07** pm

II. Roll Call

**President**

Marissa Davis

**Internal Vice President**

Rachel Pagador

**External Vice President**

Leonardo Sandoval

**Corresponding Secretary**

Darla Zacarias

**Recording Secretary**

Jessica Bruno

**Treasurer**

Jonathan Suriawijaya

**Fundraiser Coordinator**

Priscilla Wong

**Marketing Director**

Janam Dave

**Publicity Director**

Jenny Chuang

**Activities Coordinator**

Anna Chon

**Technology Coordinator**

Kevin Permana

**Assistant Technology Coordinator**

Mejan Rostamian

**ICC Representative**

Shannon Zheng

III. Approval of Agenda and Minutes

IV. Action & Discussion Items

**Discussion Items:**

A. Newsletter & Upcoming Events

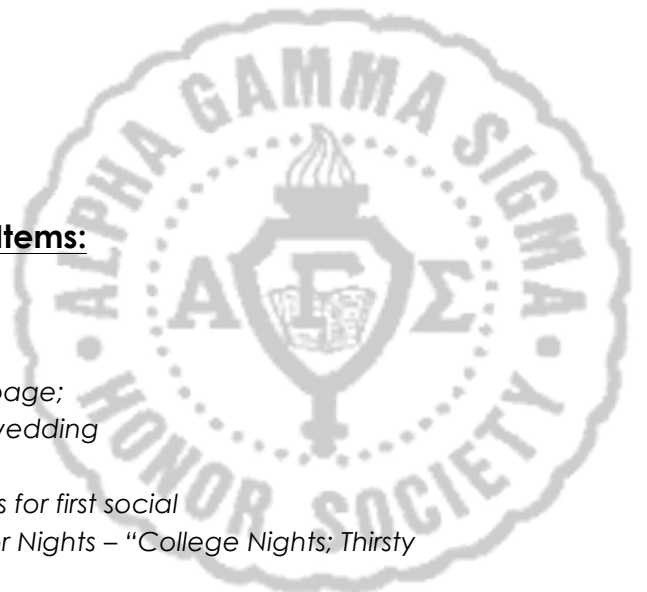
a. Show members the alpha bits page;

1) Volunteers for Schulz's wedding

2) Relay For Life

3) Social – Discussed topics for first social

i. Halloween Horror Nights – “College Nights; Thirsty Thursdays”



- A lot of people are interested.
  - Schedule people for carpools
  - Meet up before
  - Members would have to pay for their own tickets
  - Anna will provide more information at a later date
- b. Find it on agspcc.org page.
- 1) AS movie night free food.
  - 2) OSA/OSL – behind the WIFI lounge.

## B. Committee Reports

- a. **Janam** — Marketing committee is responsible for issues that may present themselves during this semester. Find a way to address an audience. Help with fundraising and activities. Not a lot of work if you can think creatively and enjoy it. Contribute to everything.
- b. **Jessica** — Meet every Tuesday and Thursday after meetings from 1-2. Needs 1-2 more people. Record hours that members accumulates throughout the semester.
- c. **Rachel** – Blast Committee. Used to pie professors, but now it will be different. Need ideas for scholarship fundraising, inviting games that you can invite professors to. Fun committee for spring. Jenny – Publicity Art committee. No designated meeting time because students have different schedules. Promote AGS. Make students aware that there are events going on. Help design AGS wear. Workload depends on how much free time you have for the committee. Keep posted online to know how to join.
- d. **Anna** – Activities/Banquet Committee: help plan socials and banquet. Really great experience. Anna was in it last year and had a lot of fun planning the banquet. Be the match: set up a tent in the quad to get people to donate bone marrow. Recommendation letter from the organization. A lot of hours. Will only be contacted if you're a match for a person in need. Alpha chapter got most bone marrow in spring 2014 semester. Contest between all the chapters to get most donations.
- e. Darla – Newsletter Committee. Meetings on Thursdays after general meeting. Members can contribute to my committee by taking pictures of events, writing blurbs for the newsletter or for the Alpha Bits Blog.
- f. Shannon – No committee.
- g. Priscilla – Fundraising Committee. Help arrange carpool and TV tapings. Help brainstorm future TV tapings and carpools. Discuss fundraising ideas. Carpools will get extra hours and will be participating in a special event at the end of the semester. For TV tapings: go to the show to be the audience, free pizza, get to watch live TV show. Members will be there for 5-6 hours. Super fun!
- h. Jon – No committee.
- i. Kevin – No committee. Planning to have one for spring semester. Developing app for AGS.

### C. AGS Apparel

- a. **Jenny:** *Very difficult to find good quality at a good price. Customizing apparel is an additional cost that raises the prices of the apparel. Still working on the cardigans and finalizing apparel orders.*

### D. Task Completion

- a. *Majority of the Executive Board are content with the communication that is going on between each other.*
- b. *Majority of the board enjoys the TODOIST app that was introduced a couple of weeks ago.*
- c. *Note for the Board: Please hit the "Completed Task" sign when you are done with the task given to you.*

### V. Newsletter & Upcoming Events

- a. *Please refer to discussion item A.*

### VI. Board Report & Announcements

- a. **Rachel** — *None.*
- b. **Leonardo** — *Leo and Priscilla spoke to Pizza Rev to find a fundraising day between October and November for AGS.*
- c. **Darla** — *None.*
- d. **Jessica** — *Jessica is still working on excel sheet. Kevin might create an excel sheet from the AGS website to give to Darla for bar codes.*
- e. **Jonathan** — *Board should give Jonathan receipts for reimbursement. Got signature card turned in. Everyone who gave Jonathan a receipt should get their reimbursement by the end of the week.*
- f. **Priscilla** — *16 out of 18 people went to the TV taping. Remind members of the Flakers Policy. Please do not be late to TV tapings.*
- g. **Janam** — *Planning to make AGS a bigger presence. Working with other clubs. Working on "Fall Invitation" with Jenny, Marissa, and Leonardo to finish. 2 Board members need to get food licenses for Flea Market.*
- h. **Jenny** — *Difficult to find companies with good quality at a good price. Customized apparel makes items more expensive. Cardigan order can still be done. Need to take inventory of AGS apparel and follow up with orders.*
- i. **Anna** — *Next week Helen Kuan, the Eagle Rock Music Festival Representative will come to give orientation. Opportunity to have a booth at Ciclavia opened up.*
- j. **Kevin** — *50 members completed and turned in their TOR apps.*
- k. **Mejan** — *None.*

- I. **Shannon** — Will continue to go to ICC meetings. Filled out Budget request forms for 12 events. Did not include Halloween Horror Nights.

## VII. President's Report

- a. **Marissa** — Thank you Board for all the hard work. Love working with everyone.

## VIII. Advisor's Report

- a. Everyone off to a great start.

## IX. Future Agenda Items

## X. Audience Participation & Announcements

- I. Future Meeting Date and Time

**General Meeting** Thursday — September 25, 2014 | 12:00PM | UU Forum

**Planning Meeting** Tuesday — September 30, 2014 | 12:00PM | C 415

- II. Meeting Adjournment

