**Alpha Gamma Sigma of Pasadena City College**

**Alpha Chapter Tuesday, February 24, 2015**

**Executive Board C415, PCC |12- 1:00 PM**

**Planning Meeting**

|  |
| --- |
| **Public Participation:** Members of the Public are invited to speak concerning any item of business on this agenda at the end of the Alpha Gamma Sigma Executive Board’s discussion of the item. For matters not listed on this agenda that are under the Board’s jurisdiction, members of the public are invited to address the Board during Public Comment. Please, limit your comments to no more than 2 minutes. |

1. Call To Order: \_\_\_\_\_\_\_\_\_\_\_\_\_pm
2. Roll Call

**President** Marissa Davis

**Internal Vice President**

Rachel Pagador

**External Vice President** Leonardo Sandoval

**Corresponding Secretary** Darla Zacarias

**Recording Secretary**

Brian Park

**Treasurer**  Jonathan Suriawijaya

**Fundraiser Coordinator**

Priscilla Wong

**Marketing Director**  Janam Dave

**Publicity Director** Keilah Kelso

**Activities Coordinator**  Anna Chon

**Technology Coordinator** Kevin Permana

**Assistant Technology Coordinator** Vicki Vong

**ICC Representative** Jenny Chuang

1. Approval of Agenda and Minutes
2. Action & Discussion Items

**Discussion Items:**

1. **Start and End times for Planning and General Meetings**

We will begin our planning meetings at 12:20, or sooner- if we are able to establish quorum. We will end our planning meetings at 12:55.

We will begin our general meetings at 12:15. We will end out general meetings at 12:50- sharp.

1. **Opportunity for Expansion**

We will discuss an opportunity that will be offered to all members of our Chapter.

1. **Expanding our Committees**

We will discuss the importance of building a strong committee that is able to support the Executive position and responsibilities. We will also discuss working with our committees; this includes establishing a head committee member, meeting dates and times, and expectations for each committee. If time allows, we will discuss how we will recognize our Fall and Spring semester committees at our Banquet.

1. **Executive Retreat**

We will discuss the budget of our retreat; what AGS will be paying for, and what we will fund ourselves. We will share the finalized dates. We will discuss options for a venue. We will discuss the need of an overnight orientation and our plans for transportation.

1. **Storage of AGS wear, equipment, and supplies**

We will discuss what items should be stored in our OSA locker. We will discuss where the AGS wear will be stored for the remainder of the semester. We will also discuss the remaining items that were taken from storage.

1. **Supporting other clubs on campus**

We will discuss the pros and cons of offering our support to other clubs on campus. We will brainstorm a few ideas of how we can work with other PCC clubs.

1. Newsletter & Upcoming Events
	1. **AU FUNDRAISER! – Entire month of March!**
	2. **Monthly Board Bonding- Feb 28 \*\***
2. Board Reports & Announcements
3. President’s Report

~~ Executives, please arrive at our planning meetings no later than 12:15; please talk to your professors about leaving class 5 minutes early, if possible. It is important you are present at this time so we are able to establish quorum.

To our wonderful Executive members,

 We are moving into this semester very quickly. I ask that you all keep constant and consistent communication with me and our fellow Executive members. This includes being present and aware of the different aspects of our society- on our FB Executive page, FB Alpha page, our AGS website, our Weebly page, at our planning and general meetings.

Furthermore, I ask that you all gain access to our calendar. **Please make note of the events coming up, and prepare yourself to take on the responsibilities of your position.** Although it is my duty to administer the cabinet’s duties, I expect each Executive Member to be fully aware of the upcoming events and have thought out ideas regarding how your position will make a positive impact for each.

I look forward to an amazing semester with you ALL! Xoxo

1. Advisor’s Report
2. Future Agenda Items (subject to change)
3. **Banquet**

-Contacting our alumni

-Spread sheet of items needed

1. **Charter Packet Events**
2. **Blast A Scholar**

-Proposed budget

-Ideas for games

- Ideas for how to get active participation

1. Audience Participation & Announcements
2. Future Meeting Date and Time

 **General Meeting** Thursday — February 26, 2015 **⎢**12:00PM **⎢**UU Forum

 **Planning Meeting** Tuesday — March 3, 2015 **⎢**12:00PM **⎢**C 415

1. Meeting Adjournment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_